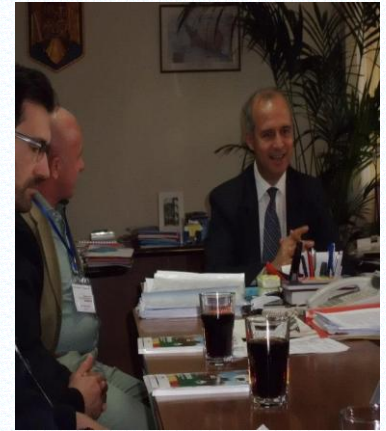


Minutes of Meeting



19th - 23rd September 2012, Romania



Education and Culture DG

Lifelong Learning Programme



1. Participant Organizations

Organization Name: Hrvatska Obrtnička Komora Obrtnička Komora Zagreb

Country: Croatia

Contact Person: Darija Čukelj

Web Site: www.okz.hr

Organization Name: Lubelska Izba Rzemieslnicza

Country: Poland

Contact Person: Agata Strudzinska

Web Site: www.lir.com

Organization Name: Kroatische Wirtschaftsvereinigung e.V.

Country: Germany

Contact Person: Mario Šušak

Web Site: www.kwvd.de

Organization Name: Klaipėdos Turizmo Mokykla

Country: Lithuania

Contact Person: Daiva Baltmiskiėne

Web Site: www.ktm.lt

Organization Name: Grupul Școlar de Prelucrarea Lemnului, Constantin Brâncuși

Country: Romania

Contact Person: Alexandru Diță

Web Site: <http://qsbrancusibraila.licee.edu.ro/>

Organization Name: Tuzla Technical and Vocational High School


Country: Turkey

Contact Person: Hakan Karakaş



Web Site: www.tuzlaatl.k12.tr



2. 4th Meeting Report

19 th September	20 th September	21 st September	22 nd September
11.00 -19.00 Arrival	07.00 – 09.30 Breakfast	07.00 – 08.30 Breakfast	07.00 – 09.00 Breakfast
19.00 Welcome dinner	9.30 – 10.00 Transport to the Romexpo	08.30- 09.00 Walk to Grup Scolar de Prelucrare Lemnului "Constantin Brancusi" Braila	10.00 – 11.00 Evaluation of the Romania meeting & Discussion of the next step at the City Hall
	10.00 – 14.00 SIM (Salonul International de Mobila) <ul style="list-style-type: none"> ➤ Welcome speech ➤ Presentation of the Educational System in Romania 10.30 – 10.40 Minutes of meeting - Croatia 10.40 – 11.00 Romania – the SWOT Analysis of the vocational training system	09.00 – 09.30 Group meeting 	11.00 – 11.15 Coffee break
	11.00 – 11.20 Coffee break	09.30 -09.45 Transport to STX	11.15 – 11.30 Certificate ceremony



11.20 – 12.15 the SWOT Analysis of the vocational training system in:	09.45 – 10.30 Visit of STX (International shipbuilding group)	11.30 – 19.00 Departure of the participants
<ul style="list-style-type: none"> ✓ Germany ✓ Poland ✓ Lithuania ✓ Croatia ✓ Turkey 		
12.15 – 12.35 Coffee break	10.30 – 10.45 Transport to Compact SRL Mobila	
12.35 – 13.00 Discussions	10.45 - 11.15 Tour of Compact SRL Mobila	
13.00 – 14.00 Lunch	11.15 – 12.00 Sightseeing Lacul Sarat	
14.00 – 16.00 Tour of SIM	12.00 – 12. 30 Visit of "C.D. Nenitescu" Technical High school	
16.00 – 19.00 Transport Bucharest – Braila	12.45 – 14.00 Lunch	
19.00 – 20.00 Free time	14.00 – 18.00 Free time	
20.00 – 21.00 Traditional dinner at Grand Hotel Orient	18.00 – 20.00 City sightseeing	
		
	20.00 – 21.00 Dinner at "Corona"	



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3. Project Meetings' Agenda

Schedule for next meeting

Venue	Arrival Date	Departure Date
Lublin, Poland	19 th February 2013	22 nd February 2013

4. Tasks

- the Polish partner, *Lubelska Izba Rzemieslnicza*, suggested meeting from 19th to 22nd February, all partners agreed. The first meeting will be organized in Warsaw; the host partner will arrange the transfer to Lublin;
- the host organization's leader will send practical information-pack two weeks before the activities;
- the host organization's leader should send invitation letter to Turkish partner to get official permission and visa (if needed).
- the host organization will organize hotel accommodation, paid by participants;
- the welcome dinner, break snacks and drinks during the working day will be offered by the Polish partner;
- the Romanian partner, *Grupul Scolar de Prelucrarea Lemnului "Constantin Brancusi"*, will present a material from the meeting that took place in Romania, helping to prepare the complete CD for all the partners;
- all the partners will inform the host partner about the material that will be presented in Poland (activities)
- the German partner, *Kroatische Wirtschaftsvereinigung e.V.*, will write the summary of the SWOT analysis, after the presentations made in Romania;
- minutes of the fourth meeting will be written by Alexandru Dita and send to all the partners;
- all the partners will upload photos on the Facebook page – all partners;
- all the partners will upload their power point presentation on the project's website;

5. Evaluation Plan

1. Project process evaluation with check list
2. Project outcomes evaluation with check list



6. Dissemination Plan

- Minutes of meetings;
- Press releases on national level, in each country, if it is possible;
- Materials from the presentations will be on the project's web site and photos on Facebook;

